



Southfield Triangle Association of Residents “STAR”

ANNUAL GENERAL MEETING 2024

12TH NOVEMBER 2024

1. WELCOME, INTRODUCTIONS & APOLOGIES (SIMONE)

- Everyone welcomed to the 2024 AGM, including Councillor Gary Malcolm the Liberal Democrats councillor for Southfield ward
- Apologies from Suzanne Tanswell – outgoing SPTRA Treasurer and Secretary

2. MINUTES OF LAST AGM (JULIE)

- Previous minutes from May 2019 have been reviewed - no actions points were identified to discuss
- Due to the long period of dormancy, there will be no call to ratify these minutes

3. CHAIRPERSONS REPORT (DON)

- Don Tanswell provided an overview of the 10 active years of SPTRA (2009 – 2019)
- During Covid Don advised that he sent out a proposal to close SPTRA, requesting any new team wanting to take over to submit a proposal.
- In conjunction with the remaining committee members, a new team formed with a new constitution; see agenda item 5.

4. TREASURERS REPORT (DON)

- Don Tanswell provided a Summary of Accounts & Expenditure since last meeting
- SPTRA Bank Balance has reduced from £10,924 to £8,173.76 over the 5-year period
- Due to Covid, no subs have been requested from the membership
- An overview of the outgoing expenses was provided - see attached for details

Following the Treasurer's report, Don Tanswell excused himself from the meeting due to illness.

5. FUTURE OF THE ASSOCIATION (JILL AND TEAM)

- Jill Rainford introduced the new STAR team members, wishing to stand, and the positions in the committee
 - Jill Hanson Rainford; standing for Chairperson
 - Georgina Impey; standing for Secretary

- Gabryel Kolodziej; standing for Treasurer
- Tim Porter
- Suzanne Burge
- Julie Porter
- Simone Teitler; standing for Membership Secretary
- The proposed new format of the STAR Constitution was walked through,
- The new constitution is available at STARChiswick.com

Key points highlighted by the team:

- 1) The committee want to provide a framework for the community to utilise for their wants and needs
- 2) Hold social events throughout the year
- 3) Have Road Reps, these people will keep their roads informed and:
 - a. Manage WhatsApp groups
 - ~~b. Utilise email where mobile tech is not possible~~
 - ~~e.b. Utilise Email/door drops when and word of mouth neither email nor where mobile tech is not possible~~
 - ~~d.c. Assist with the upkeep of the Membership Road Map~~
- 4) STAR Email Inbox: ensure all the committee have access to the email address where any items can be reviewed across the team rather than relying on a single people.
- 5) Have an “experts” database to utilise the wealth of knowledge across the community – ensuring that people can be flexible in how much time they are able to commit with out having to fully commit to being a committee member.
- 6) Membership Road Map – revive the list of residents across all the roads whilst complying with GDPR requirements
- 7) No Membership fee
 - a. whist there are no current outgoings – we will not require any subs.
 - b. Small fees for events to ensure expenses are covered
 - c. Only anticipate collecting membership fees when needed for larger community issues
- 8) Use of current funds:
 - a. Insurance
 - b. Website
 - c. Banking fees
 - d. Legal advice for planning or other neighbourhood issues
 - e. Any other experts required to help

This is expected to be greatly reduced from previous run costs due to reducing the printing requirements and newly set up website subscription.

- 9) Slimmed down schedule of meetings to reduce costs and only hold AGM or an EGM when deemed truly necessary

6. ELECTION OF NEW COMMITTEE AND OFFICERS (JILL)

- Per the SPTRA constitution, the old committee and officers stood down at the meeting
- Attendees approved of the election of the new committee and officers
- Committee:
 - Julie Porter
 - Suzanne Burge
 - Simone Teitler
 - Georgina Impey
 - Tim Porter
 - Jill Hanson Rainford
 - Gabryel Kolodziej
- Officers:
 - Chairperson: Jill Hanson Rainford
 - Treasurer: Gabryel Kolodziej
 - Secretary: Georgina Impey
 - Membership Secretary: Simone Teitler

7. VOTE ON CONSTITUTION CHANGES (JILL)

Attendees approved of the discussed changes to the constitution, available at STARChiswick.com

8. AOB (JILL)

- Open positions
 - Public Liaison Officer – a co-ordinating role to call on the “Experts” database when looking to resolve queries within the community
 - One additional committee spot
 - Road Representatives (who liaise with the committee on any neighbourhood issues and events).
- Contact information / Next steps
 - Attendees who provided their contact information at the meeting will be sent a link to the website for each resident to formally sign up on the website.
 - A door drop will be completed in the coming weeks with a QR code to the website which will allow individuals to sign up so that the new team can contact each resident with information on future events and community issues.
 - Old data base will be contacted and invited to join the new database
- Thanks
 - Don and Suzanne Tanswell for their time on the committee
 - Glenn Young and Hayley Bright for their support and for the use of the scout hut
 - Councillors Gary Malcolm, Andrew Steed and Gary Busuttil for their continued support of our association.

- Next proposed event
 - Pot-luck trivia event which is anticipated to be held February or March of next year.
 - Members were encouraged to provide ideas for future events

9. DRINKS AND NIBBLES

- Meeting closed with all invited to stay, have a drink and meet the new team or catch up with neighbours.